

Notice of Completion - Utah State Construction Registry

30 E. Broadway Suite 300

Salt Lake City, UT 84111

(801) 983-0275 or (877) 9UT-EGOV

FAX: (800) 585-1534



SCR User Name or Account #:

This Notice is filed for State Construction Registry Project #:

Note: A valid SCR Project #, Building Permit #, or Project ID # is required

Project Information	Building Permit # or Project ID:		Issuing Municipality:	
	<input type="checkbox"/> Building Permit/Project ID Not Applicable		<input type="checkbox"/> Not Applicable	
	Project Address:		Original Contractor Name/DBA Name:	
	Project Type: <input type="checkbox"/> Commercial <input type="checkbox"/> Residential		Original Contractor Telephone:	
Filer Information	Specify how eligibility for final completion was determined:			
	<input type="checkbox"/> Permanent Certificate of Occupancy was issued by the local government entity having jurisdiction over the construction project.			
	<input type="checkbox"/> Final Inspection of the construction project complete – no Certificate of Occupancy required.			
	<input type="checkbox"/> Determination that no substantial work remains to be completed – Neither a Certificate of Occupancy nor Final Inspection is required.			
Payment	Filer Type: <input type="checkbox"/> Owner of construction project <input type="checkbox"/> Original contractor		<input type="checkbox"/> Surety <input type="checkbox"/> Lender	
	Filer Name and Address:		Filer Telephone:	
	Fax:		Email:	
	<input type="checkbox"/> Same as listed under SCR Account ID Specified Above			
Payment	Processing Fee:		<input type="checkbox"/> I have an account on file with the SCR – please bill me.	
	\$15.00		NOTE: If you do not have a credit account with the State Construction Registry program, you must include payment of check or credit card. Failure to provide payment will result in this notice being returned as not filed .	
	<input type="checkbox"/> Check Enclosed – Check # _____ (Make checks payable to Utah Interactive)			
	Bill My <input type="checkbox"/> Visa <input type="checkbox"/> Mastercard			
Card # _____				
Expiration Date: ____ / ____				
NOTICE: Terms and Conditions – Processing fees are due at the time of filing. All fees associated with the State Construction Registry are posted at the SCR web site: http://scr.utah.gov . Fees are non-refundable. Filings will be deemed “filed” when the designated agent receives a complete form and valid payment. Incomplete filings will be returned as not filed and corrections will be subject to an additional processing fee. The individual or entity filing this form assumes all liability for the completeness and accuracy of the form, and for it being “filed” within the time limits specified in Utah state law. Neither the state of Utah, the SCR, nor its designated agent is responsible for lost, late, or misdirected mail. The state of Utah, the SCR, and its designated agent specifically disclaim any liability for the timeliness and accuracy of any filings, including alternate filings submitted according to offline methods (for example, but not limited to, telefax and mail submissions). Complete terms and conditions are available at http://scr.utah.gov .				
Signature:		Title:		
Date:				